

## **EXHIBIT A: Employee Benefits Addendum**

Benefits Offered:

- a) Medical
- b) Dental
- c) Vision
- d) 401K
- e) Short term disability
- f) Accident insurance
- g) Employee Assistance Program (3 free mental health counseling sessions)
- h) COBRA continuation coverage
- i) Excepted Benefits HRA Benefits
  - a. "Fixed Indemnity Products" including long term care insurance, short term limited duration insurance, hospital insurance, cancer insurance, critical care insurance, voluntary medical supplemental insurance, accident insurance, and other fixed indemnity products as made available.

## **EXHIBIT B: FEE SCHEDULE**

One time set up Fee: \$250 (waived with one year contract)

PEO & Payroll Fee: \$20 per employee per payroll

Each 1099 Employee: \$10 per payroll

Workers Comp Insurance: Dollar per dollar flow through

All fees will be prorated per payroll. Insurance premiums will be billed in full for the first payroll.

Excepted Health Benefits HRA plan participation will be prorated monthly and be billed like Insurance premiums.

Sole Proprietor / One Employee Pricing: A flat \$20 per payroll fee: this pricing requires a fixed salary be paid each pay period with up to 6 changes to that fixed salary per year. We can also do "one time" payroll runs for bonuses / commissions for \$20 per occurrence.

Support Orders: A \$10 per payroll surcharge will be added for each support order (i.e. child support, medical insurance support, etc.)